

## **WEDDINGS AT ALL SAINTS' MEMORIAL CHURCH**

674 Westminster Street  
Providence, Rhode Island 02903  
401-751-1747

### **ARRANGING FOR YOUR WEDDING**

At All Saints' Memorial Church, weddings are seen as an occasion of rejoicing; we are glad to help you arrange for a blessed coming together that will be both memorable and sacred. To make this happen, begin by contacting the Parish Administrator to arrange your preferred date and time. Clergy must be notified, and all parties should be aware that New Year's Eve, Lent, and three-day weekends are normally unacceptable times.

### **CONFERENCE WITH CLERGY**

One of the most satisfying parts of your wedding preparation is the series of conferences you schedule with the officiating priest. These cover several important issues and can be scheduled for a mutually convenient time.

### **PRIOR MARRIAGES**

If either the bride or groom-to-be has been previously married, and that marriage has resulted in a divorce there is a process that has to be followed including a request for permission to solemnize the proposed marriage that needs to be submitted to the Bishop. The date of the final decree of divorce(s) must be submitted to the officiating clergy.

### **MARRIAGE LICENSE**

You will need to obtain an application for a wedding license at your town/city hall in Rhode Island. Please present the wedding license application to the officiating clergy at least seven days ahead of the wedding.

### **FLOWERS**

Flower arrangements for the Altar are the responsibility of the bride and groom. Normally, two arrangements, one on each side of the altar, are appropriate. It is appropriate to leave the flowers (never artificial) on the altar in thanksgiving, as a memorial for a loved one.

**RICE**, birdseed or confetti is *not* to be thrown at the bride and groom while they are at the church.

Flower petals or bubble are recommended in place of the rice, birdseed and confetti.

### **MUSIC**

Our organist has the right of first refusal as organist for your wedding. He can be reached through the church office, 401-751-1747. If you wish a different organist or other musician, you may arrange for that with his consent. Please let the clergy know your plans. The bride and groom should consult with the clergy and the organist at least a month before the rehearsal. Regarding the choice of music for your wedding, a list of suggested musical selections is available. You may request specific compositions that are appropriate for use in the church, or you may also leave the choice of music to the organist.

**THE REHEARSAL**

You will want to guarantee a smooth and flawless wedding, so plan on an hour-long rehearsal that will establish everybody’s comfort level. Rehearsals are usually usually scheduled between 4:00 – 6:00 PM the day before your wedding.

**PHOTOGRAPHERS AND VIDEOGRAPHERS**

Flash photography is not permitted during the service. The photographer and/or videographer may stand in the appointed area and film the Bride and Groom during the service without flash.

**CELL PHONES/PAGERS**

Make sure all cell phones and pagers are turned off!

**SERVICE BULLETIN**

The church will provide a service bulletin with the order of the service upon request. Printing fees will depend on the number of wedding guests. If you prefer to bring your own service bulletin, please include a brief announcement asking wedding guest to refrain from photography during the ceremony.

**NO ALCOHOLIC BEVERAGES** are to be consumed in the building or on the grounds of All Saints’ Church prior to a wedding rehearsal or wedding ceremony.

**FEES**

There is a minimal fee for very small weddings that do not require the services of an organist or sexton. Please speak to the clergy about details.

**DEPOSIT**

Once a date has been agreed upon by all parties, a deposit of \$100 will be needed to reserve the date. The deposit will be refunded should the wedding be canceled up to 30 days prior to the date. Otherwise, the deposit will be applied to the fees listed below.

**MEMBERS OF THE PARISH**

Church building	\$250.00
Use of Parish Hall for reception	\$300.00
Parish Administrator	\$75.00
Sexton	\$75.00
Organist	\$300.00, if the organist needs to attend the rehearsal; \$200.00 if the organist does not need to attend. There may be an additional charge for the organist if he/she is to work with other musicians
Other musicians/soloist	\$100.00 for other musicians
Clergy	A voluntary honorarium to All Saints’ Church

**NON-MEMBERS OF THE PARISH**

Clergy	\$300.00
Church building	\$800.00
Use of Parish Hall for reception	\$600.00

Parish Administrator	\$75.00
Sexton	\$75.00
Organist	\$300.00, if the organist needs to attend the rehearsal; \$200.00 if the organist does not need to attend. There may be an additional charge for the organist if he/she is to work with other musicians
Other musicians/soloist	\$100.00 for other musicians

**Fee Payment Policy:**

All fees excepting Clergy honoraria should be paid in full to All Saints' Memorial Church via check, or in cash. The Clergy honorarium should be given to the officiating priest (check made out to All Saints' Memorial Church); it will be deposited into the Rector's Discretionary Fund.